

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

ADMINISTRATIVE REGULATIONS

Section:	Educational Services • Pro (C) 6d)4 6) eeeeees	Regulation Code: ES-3.8.3 Policy Code Reference: ES-3.8
Regulation:	SPECIAL EDUCATION – COLLABORATION AGREEMENTS WITH EXTERNAL AGENCIES FOR PROVISION OF SERVICES BY REGULATED HEALTH PROFESSIONALS, REGULATED SOCIAL WORKERS AND SOCIAL SERVICE PROFESSIONALS, AND PARAPROFESSIONALS	

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This administrative regulation is written in accordance with the guiding principles in Board Policy No. ES-3.8, Special Education, and specifically Item 1.6.

Regulations and guidelines for developing collaboration agreements with external agencies for the provision of services by regulated health professionals, regulated social workers and social service professionals, and paraprofessionals are outlined in this administrative regulation, as per the Ministry of Education Policy and Program Memorandum No. 149, Protocol for Partnerships with External Agencies for Provision of Services by Regulated Health Professionals, Regulated Social Service Professionals, and Paraprofessionals.

Collaborations must be consistent with the terms of the Education Act and the Kawartha Pine Ridge District School Board's stated mission, vision, values, policies and administrative procedures.

Programs and services provided in collaboration with external agencies will reflect local circumstances of the respective communities within the Board.

Collaborations must not impede the Board's ability and responsibility to provide services and/or programs to all students, including those with special needs.

Collaboration agreements must be aligned with the collective agreements of unionized Board staff and enhance and/or supplement, but not duplicate, service delivery. The programs/services delivered by the external agencies would be considered to be supplemental student services.

This administrative regulation does not apply to those agencies and agreements established for the provision of educational programs in Education and Community Partnership Programs (ECPPs). (For further information on ECPPs, see Administrative Regulation No. ES-3.8.1, .)

1. Definitions

- 1.1 **External Agency** refers to an organization, not internal to the Kawartha Pine Ridge District School Board, that employs regulated health professionals, regulated social workers and social services professionals and paraprofessionals.

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1.2 Regulated Health Professionals refers to:

- 1.2.1 audiologists, as defined by the Audiology and Speech-Language Pathology Act, 1991,
- 1.2.2 speech-language pathologists, as defined by the Audiology and Speech-Language Pathology Act, 1991,
- 1.2.3 occupational therapists, as defined by the Occupational Therapy Act, 1991,
- 1.2.4 physiotherapists, as defined by the Physiotherapy Act, 1991,
- 1.2.5 psychologists, as defined by the Psychology Act, 1991,
- 1.2.6 psychological associates, as defined by the Psychology Act, 1991, and
- 1.2.7 social workers/psychotherapists, as defined by the revised Psychotherapy Act, 2017.

1.3 Paraprofessionals refers to:

- 1.3.1 workers providing service under supervision by a member of the aforementioned professionals (e.g. communication disorder assistant, child and youth worker).

This administrative regulation includes other regulated professionals and/or paraprofessionals who are deemed by our Board to be essential for the delivery of programs and services for students, including those with special needs. Any future regulated categories will also be covered by the protocol.

1.4 Professional Student Service Personnel and Paraprofessionals refers to:

- 1.4.1 the Board's employees who provide regulated health or social services. Specifically, the professional/paraprofessional groups include members of Psychology, Attendance and Counselling, and Speech-Language.

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- 2.1.7.1 delineation of programs and services currently delivered by unionized school board staff and programs and services that could be delivered by the school board staff that are currently not being delivered by said staff due to financial capacity, job descriptions or qualifications of the Board’s professional student services personnel and paraprofessionals;
 - 2.1.7.2 annually identifying potential partners to enhance or supplement, but not duplicate, student services;
 - 2.1.7.3 screening Applications for Consideration of External Collaborations;
 - 2.1.7.4 determining partnership eligibility;
 - 2.1.7.5 establishing the appropriate administrative mechanisms to complete formal partnership agreements;
 - 2.1.7.6 conducting annual evaluation of these services with a view to determining whether they will be renewed; and
 - 2.1.7.7 making information available to the school board and community stating the external agencies who have been approved and the nature of the approved services and programs.
- 2.2 Procedures for Establishing a Collaboration Agreement
- 2.2.1 Collaborations with external agencies for the provision of regulated health or social services provided by a regulated professional and/or paraprofessionals must receive the approval of the Board through the Supplemental Student Services Committee.
 - 2.2.2 Information pertaining to the application and approval process will be posted and made available to external agencies.
 - 2.2.3 Information pertaining to the programs and services provided by Kawartha Pine Ridge District School Board professional student service personnel and paraprofessionals will be posted on the Board’s website and made available in paper copies upon request.

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- 2.2.4 External agencies wishing to collaborate with the Board will complete and submit the [Application for Consideration of an External Collaboration to the Special Education Department](#).
- 2.2.5 The Supplemental Student Services Committee will review applications on a regular basis as established by the Chairperson of the committee.
- 2.2.6 The Chairperson of the Supplemental Student Services Committee will inform the external agency as to the approval or denial of the application via letter.
- 2.2.7 Upon approval, the Collaboration Agreement will be jointly created by the external agency and the Board, including Board departments such as Operations, Business and Corporate Services, Human Resource Services or Special Education, depending on the nature of the agreement. The approved application will be attached to the Collaboration Agreement.
- 2.2.8 Once all the components of the Collaboration Agreement are in place, the information about the agency and their approved services and programs will be posted and made available ~~AMCID 9 BDC -37.i-9.9 (a)4 (b)1-2 (1)ov-10 (e)4 (d)-1~~

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2.4.1.5 Statement of F.O5 4686 (emt)T0 Tc 0 Tw 3 d

