

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

POLICY STATEMENT

Section: Board and Community
• **Professional Activities**

Policy: TRUSTEE ATTENDANCE AT WORKSHOPS,

Policy Code: B-4.2

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CONFERENCES AND CONVENTIONS – continued

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- 2.2.1 Registration fees (and airline tickets if applicable) may be paid for by the Board in advance and will be charged to the appropriate budget allocation. Travel fare (i.e. air, train) shall be limited to economy rates.
- 2.2.2 Accommodation expenses will be billed directly to the Board.
- 2.2.3 Reimbursement shall be by signed travel expense claim supported by vouchers for expenditures.
- 2.2.4 Reimbursement for transportation by automobile shall be by signed travel expense claim in accordance with generally accepted accounting principles. Where two or more persons travel by automobile to the same destination, the use of car

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