

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

ADMINISTRATIVE REGULATIONS

Section:	Educational Services	Regulation Code: ES-4.1.1
	• Assessment and Recognition	Policy Code Reference: ES-4.1
Regulation:	EDUCATIONAL RESEARCH IN SCHOOLS	Page 1

This administrative regulation is written in accordance with the guiding principles in Board Policy No. ES-4.1, Assessment, Evaluation and Reporting.

1. Research Advisory Committee

- 1.1 A Research Advisory Committee will be established each year.
- 1.2 Committee composition, term and mandate shall be in accordance with the Guidelines for Educational Research in Schools posted on the Board website.

2. Application to Conduct Educational Research in Schools

- 2.1 The committee will review all applications to conduct research in the Kawartha Pine Ridge District School Board and approve those which meet criteria outlined in the Guidelines for Educational Research in Schools. Applications are required from researchers or students as outlined in the guideline.
- 2.2 The application must have the prior approval of the applying agency or institution.
- 2.3 An Application to Conduct Educational Research in Kawartha Pine Ridge District School Board schools and all related documents must be submitted to the Chairperson of the Research Advisory Committee at least 10 days in advance of the next regularly scheduled committee meeting as posted on the Board website.
- 2.4 Procedures for informed parental consent are outlined in the Guidelines for Educational Research in Schools.
- 2.5 The principal makes the final decision about whether the research proposed by an external agency will be conducted in the schools in which the principal is the administrator.

3. Responsibilities of Researchers Conducting Educational Research

- 3.1 Researchers must comply with the Municipal Freedom of Information and Protection of Privacy Act, 1990 as outlined on the Ministry of Government Services website.
- 3.2 The rights and well-being of participants must be protected.

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- 3.3 Researchers working directly with children must provide evidence of a current Police Record Check.
- 3.4 The researcher shall agree to arrange to share the results with participating schools and the Research Advisory Committee.
- 3.5 The Board shall incur no financial costs as a result of approving a research proposal unless there is prior authorization.
- 3.6 The Board shall not be held liable for the activities of researchers conducting research within its jurisdiction.

4. Responsibilities of Principals Regarding Educational Research

- 4.1 Principals will inform the Research Advisory Committee about research activities being conducted in their schools. The committee may request copies of data collection instruments and/or findings.